



Expression of Interest Form

Adur & Worthing Councils
Working in Partnership with Communities

Please return your completed application to: Parks & Foreshore, Adur & Worthing Councils, 9 Commerce Way, Lancing, BN15 8TA or email to environmentalservices@adur-worthing.gov.uk
Include the subject heading '**COACHING**' on an emailed application

Expression of Interest for the role of:	COMMUNITY TENNIS COACHING PROVIDER
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PERSONAL DETAILS			
Last Name:		First Name(s):	
Address:			
Postcode:		Telephone:	
Email Address:			

BUSINESS DETAILS	
Business Name:	
Business Address:	
Business Email:	
Website:	
Trading: delete as applicable	Limited Company / Self Employed / Sole Trader / CIC / Other

Please give a brief summary of why you are interested in providing tennis coaching provision for Adur & Worthing Councils:

CHECKLIST OF REQUIRED INFORMATION:

Completed Expression of Interest Form	
Covering Letter	
Curriculum Vitae - Self Employed or Business as appropriate	
Proposed Community Programme: inc. timetable, proposed annual fee, evaluation method	
2 References	
Level 3 LTA Accreditation	
Public Liability Insurance (£10 million)	
Current DBS Certification	

REFEREES: Please name two referees with contact details and relationship

REFEREE 1		REFEREE 2	
Name:		Name:	
Email:		Email:	
Telephone:		Telephone:	
Capacity in which known:		Capacity in which known:	
Can we contact before Interview: YES / NO		Can we contact before Interview: YES / NO	

REHABILITATION OF OFFENDERS ACT

You must complete this section if you have been convicted of a criminal offence, and have not yet completed the rehabilitation period for the offence i.e. It is not 'spent', or if we have indicated that the post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 (as amended).

Have you been convicted of a criminal offence?	YES		NO	
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If your answer is yes, please give details of the date, the nature of the offence, and the penalty on a separate sheet.

RELATIONSHIP

Are you a Councillor or are you related to or living with a Councillor or Council Employee?	YES		NO	
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Do you have or have you had any business or financial interests involving the Council's, e.g. you have been a supplier of services to the Council?	YES		NO	
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If you have answered yes to either of the above please provide further information below or on a separate sheet:

Under the Council's Standing Orders any attempt to canvass or influence the fair appointment of staff will render the application invalid.

RIGHT TO WORK IN THE UK

In accordance with the Asylum and Immigration Act 1996 (amended February 2008) we are required to check your eligibility to live and work in the UK.

Please confirm you will be able to provide this evidence at interview?	YES		NO	
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Are there any restrictions to your right to live and work in the UK?	YES		NO	
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If yes, please provide details - E.g. Such as a Work Permit or Worker Registration Scheme

I certify that to the best of my knowledge, the information provided is correct and I understand that any false statements on this form may result in termination of any appointment:

Signature: _____

Date: _____

EU GDPR and UK Data Protection Act 2017: This information will be used for recruitment, selection and appointment purposes and may be copied for use during this process. If you are selected, the information you have provided will be stored and used for operational and managerial purposes and in connection with financial procedures. Non-personal information is used for statistical purposes. If you are not selected, the data will be stored for a short period then destroyed. Please see the Human Resources Privacy notices for more information.