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|  | **Community Transport Grants Application preparation sheet***This word form may help if you wish to prepare your answers beforehand but* ***please do not submit this paper form*** *- the online form will only be accepted* |

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| **Section 1: General Information** |

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| **Where will you Community Transport project or service operate?** *- please tick one box only* |
|  | Adur |  | Worthing |  | Adur & Worthing |

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| **Name of the organisation delivering project** |
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| **How much would you like to apply for?** |
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| **What is the total cost of your project?** |
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| **Please provide a brief 100 word summary of what you need the money for:** |
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| **Section 2: The finer detail** |

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| **What is the main aim or purpose of this project?** |
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| **Who will benefit?** *E.g. young people, those with disabilities…* |
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| **How do you know this transport is needed?** |
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| **How does your service impact social isolation or loneliness?** |
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| **What is your marketing plan to reach those who need to know about your service?** |
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| **How will you work with other Community Transport providers in Adur and Worthing?** |
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| **How many people will benefit from your service each month?** |
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| **How much total staff or volunteer time will the project need?** |
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| **How will your project be sustained, after the grant?** |
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| **Do you require volunteers?** |
|  | Yes |  | No | If yes, please give further details below: |
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| **Finances** |

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| **Please provide a breakdown of how you would spend the grant** |
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| **How else will you create income if you grant doesn’t meet all the costs of the project?** |
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| **What are the total income for your organisation last year?** |
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| **Do you have a bank account?** |  | Yes |  | No |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Are you a registered charity?** |  | Yes |  | No |

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| **Your details:**  |
| Title |  |
| Forename(s) |  |
| Surname |  |
| Address |  |
|  |
|  | Postcode |
| Phone Number |  |
| E-mail Address |  |